

**Town of West Rutland
Selectboard Meeting
Monday, February 11, 2008
West Rutland Town Hall; 6:00 p.m.**

Present: Sean Barrows, John Harvey, Dick Daley, Pete Bianchi, and Chris Mathewson.

Also Present: Judi McCullough, Mary Anne Goulette (Town Manager), Joe Skaza, Alex Alexander, Frank Woolf, and Tom Witham.

Item 1) Call Meeting to Order: The meeting was called to Order at 6:03 p.m. by Sean Barrows.

Item 2) Approve Minutes from the Previous Meeting: Dick Daley made a Motion to amend the minutes to reflect that the School Board has agreed to hold the Annual Meeting at the Town Hall; there were no other changes to the Minutes. John Harvey seconded and it carried unanimously.

Discussion regarding moderator for the Town Meeting.

Item 3) Public Concerns: None.

Item 4) Action Items:

A) Fire Department quarterly report: This will be given at next meeting.

B) Appointment of Fire Chief and officers: Election of officers took place at the January meeting of the Town Fire Department. Joseph Skaza was elected Fire Department Chief. Dick Daley made a Motion to accept Joe Skaza as Fire Chief. John Harvey seconded and it carried unanimously. The officers remain the same as last year. Discussion on who would take the Chief's place in the event it became necessary. Joe would like to purchase 1000' of 4" hose. The money is in the equipment account. He is asking for approval for up to \$5,000. Pete Bianchi made a Motion to approve this purchase for up to but not more than \$5,000. Dick Daley seconded the Motion and it carried unanimously. Dick asked if the quarterly report could be sent out with the mailings for them to look over prior to meetings. Discussion on the parking situation at the fire station.

C) Dick Daley subdivision proposal: Dick Daley reclused himself from the Board for this item. This project was started in 1998 and at that time, it entailed only 3 lots. Dick reviewed for the Board what has happened since then regarding water issues. Discussion on drainage from the lots and whether the ponds that were installed were able to handle the water. Discussion on maintenance responsibilities, connections, ditches, etc. to make the project workable. Pictures and drawings were viewed from previous winter regarding ice build up. Discussion regarding whether Mr. Daley will be required to do more drainage work prior to proceeding with his project. Dick asked for approval on the five acre piece that would be subdivided into 2 lots. Mary Ann will find out if Premier already paid a portion of the culvert project. She will also obtain a cost for installing the upper third section of drainage according to the engineering report done in 2005. The Board would like a price on the culverts, ditches, drainage, etc. for the next meeting before making any decisions.

Dick rejoined the meeting as a Board Member at 7:45 p.m.

Item 5) Discussion Items:

A) Manager's Report:

- There are some issues with sand and salt. There is a salt shortage throughout the state; we are also very low on sand and we can't haul it in fast enough. Mary Ann has instructed Frank to purchase larger amounts in the fall and use the storage facility. The board agreed.
- A sample chair for upstairs is in; agreements and contracts in various forms are being collected for usage of the upstairs. Dick asked about making sure that the walkways are kept up in front of the Town Hall.
- People have requested that voting be moved back to the Legion due to accessibility and parking.
- Received a complaints there has been some gunfire in the area of Durgy Hill. The sheriff is aware of the situation. It would be difficult to change the ordinance to town wide.
- Mary Ann attended a Wellness Workshop and received information on incorporating an employee wellness programs in order to receive insurance rebates.
- Eric Hansen contacted Mary Ann regarding the use of Clark Hill Town Forest as an example of good forest management.
- There are more large trucks using Whipple Hollow Road. The Sheriff stated that he has seen some increase, and weight limits are being watched. Pittsford is aware of the traffic. Omya has been contacted; Mary Ann will check into getting some signs out indicating the way to Omya.
- There will be training on Feb. 20th entitled a Field Guild to Implementing a Town Plan.
- Mary Ann and Dick are attending a Telecom conference on March 7th in Montpelier.
- Insulation is done upstairs; painting is almost done; drama department will be using the upstairs at the end of February. MVP is doing auditions upstairs tonight.

A Motion was made by Chris Mathewson that the Town Manager's cell phone be charged to Town Manager's expense. John Harvey seconded and the Motion carried.

RRCC Business Forum at the Holiday Inn: should we participate again? Chris would like to see the business community participate as well. The Friend's of the Town Hall met and will be kicking off a year long centennial celebration soon. Mary Ann will check into how much space will be required to store 400 chairs.

Item 6) Board Member Concerns:

Pete - complaint that the roads were so narrow going to the Clifford Funeral Home that parking was difficult.

Dick - there a couple of deep potholes next to Frances Flynn's.

John - who is responsible to make sure the Town Hall is closed up when the upstairs is being used? May need to consider that a person is assigned to be sure the building is closed up properly.

Item 7) Approve Orders: The Orders were reviewed and approved as presented.

Item 8) Adjournment: A Motion was made by Pete Bianchi to adjourn the meeting at 8:45 p.m.
Seconded by John Harvey and approved unanimously.

Respectfully submitted,
Judi McCullough