

**Town of West Rutland
Selectboard Meeting
Monday, October 23, 2006
West Rutland Town Hall; 6:00 p.m.**

Present: Sean Barrows, Pete Bianchi, Chris Mathewson, Dick Daley, and John Harvey.

Also Present: Tom Rajda, Tom Yennerell, and Judi McCullough.

Item 1) Call Meeting to Order: The meeting was called to Order at 6:03 p.m. by Sean Barrows.

Item 2) Approve Minutes from the Previous Meeting: A Motion was made by Pete Bianchi to approve the Minutes as written. Seconded by Chris Mathewson and carried unanimously.

Item 3) Public Concerns: Tom Rajda (resident at 604 Pleasant Street) attended the meeting regarding the work on Pleasant Street. His interest was in the size of the culvert that would be under his driveway. The culvert that is there now is 25 feet; he recalled that at the last meeting he attended he was told that he would get an extra 5 feet. The plans call for an 18x30' culvert to be put in. Discussion regarding the plans, placement, fill, and flaring of the culvert. It was recommended that Mr. Rajda speak with the resident engineer and the Town Manager during construction to assure his driveway is rebuilt to his satisfaction.

Item 4) Action Items:

A) Consider Caterer Liquor License Application: Dick Daley made a Motion to approve the application from Fitz, Vogt Enterprises to cater malt and vinous beverages & spirituous liquors at an event at the Carving Studio on November 3, 2006. Pete Bianchi seconded the Motion. The Motion was approved with an abstention from Chris Mathewson.

B) Consider Town Hall Policy: Discussion regarding the Use of the Town Hall proposal and suggested fees. What would the custodial fee be? Would it be better to include cleanup in the damage deposit and it would be given back if the cleanup is done by the renting group? When will security on the premises be necessary? Chris would like to see no fees for the first year. It is felt that the Town Hall Committee should look at this draft as well. Board members should mark up the draft with their ideas and bring it back to the next meeting.

C) Review Pandemic Flu Planning: The Board reviewed the State Statute

regarding emergency interim successors for local elected officers. The Board decided not to assign successors for Board members at this time. Tom will look into backup back up personnel for all employees.

D) Access Permit: Verizon New England has requested a curb cut and driveway installation at 150 Barnes Street. A Motion was made by Pete Bianchi to give Verizon a 12 foot curb cut provided that they pay all costs incurred. Dick Daley seconded the Motion. The Motion carried unanimously.

Item 5) Discussion Items:

A) Complaint Letter: The Board worked on a response letter to a complaint filed. It was pointed out that tax appeals are not retroactive.

B) Legal Issue: This will be addressed in Executive Session.

C) Manager's Report:

Regarding the Main Street paving - the project deadline has been extended to November 15th so that the railroad crossing by Pleasant Street can be redone. However, the crosswalks may not get done in time. Traffic control during the project has been very inadequate.

Clarendon Avenue may have the line removed and new lines placed by funds from the Main St. project.

VLTC states that health insurance costs are estimated at a substantial increase by Blue Cross Blue Shield. Discussion around other avenues to check on.

Attended a conference regarding personnel updates, financial regulations, health insurance, etc. Awards for longevity and outstanding achievement were awarded. Tom received the award for Outstanding Achievement.

Receiving a good response to the water billing survey.

Item 6) Board Member Concerns:

John - none.

Chris - There is a No Parking sign missing on Marble Street.

Pete - Has the CO been received on the Clark Hill lot? Not yet. The Board would like this pursued. Clark Hill logging is going well.

Dick - Neighbors on Durgy Hill called regarding the new manhole; it is settling.

Recreation vote is being delayed one year. May want to look at the reappraisal process Rutland City used due to a low amount of appeals. When the budget is prepared, can we have the cost of what maintenance projects are estimated to cost?

Tom stated that when there is a large project it is estimated, but basic maintenance is usually within the budget. There should be something in the paper regarding Tom's receipt of the Outstanding Achievement award. Dick Daley made a Motion that Sean go to the Rutland Herald to purchase an advertisement to congratulate Tom on his award. Pete Bianchi seconded the Motion and it carried unanimously.

The members of the Board congratulated Tom for his receipt of this award. Sean - On Main Street there has been parking across from the Stewart's Shop. It is suggested that NO PARKING signs be placed there. The Board would like to have signs posted there.

Item 7) Approve Orders: The Orders were reviewed and approved as presented.

Executive Session: A Motion was made by Dick Daley to adjourn the regular meeting and enter into Executive Session at 8:15 p.m. Seconded by John Harvey and approved unanimously.

A Motion was made by Dick Daley to exit Executive Session at 8:34 p.m. Seconded by Chris Mathewson and approved unanimously.

Item 8) Adjournment: A Motion was made by Pete Bianchi to adjourn the meeting at 8:35. Seconded by John Harvey and approved unanimously.

Respectfully submitted,
Judi McCullough